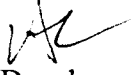




July 16, 2007

TO: Brenda Branch, Director of Libraries  
Austin Public Library  
800 Guadalupe  
Austin, TX 78701

FROM: Deborah Littrell   
Director, Library Development Division

SUBJECT: Universal Service Program, Library Technology Plan Approval

Lorenzo de Zavala  
State Archives and  
Library Building

P.O. Box 12927  
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[www.tsl.state.tx.us](http://www.tsl.state.tx.us)

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information  
work  
for all  
Texans*

Thank you for submitting a Universal Service technology plan to the Texas State Library and Archives Commission.

You will find the Schools and Libraries Division (SLD) certification checklist for technology plans attached. Please keep these two documents on file for audit purposes. The SLD may follow up with an audit at the administrator's discretion.

The SLD requires that a library have a technology plan in place for the entire period the library is receiving discounts or reimbursements from the Universal Service Fund. The revision of your library's plan is your responsibility, so please submit your revised plan before the existing plan expires. When you apply for the Universal Service discount next year, if you feel that your library's technology plan needs to be updated, please resubmit the revision. We will then send you another letter of certification with an updated expiration date. This certification status of the plan may be found at <http://www.tsl.state.tx.us/ld/funding/techplanstatus.html>.

Please be aware that the Texas State Library & Archives is not able to certify a technology plan beyond three years. Technology plans may cover a longer time frame, but certification will expire at the end of the three years.

Your technology plan for 2005-2009 was approved for July 1, 2006 – June 30, 2009 for SLD purposes.

enclosure