



Citizens Water Conservation Implementation Task Force

Meeting Minutes
Monday, April 06, 2009
625 E 10th Street, Room 105

Chair Susan Butler called the meeting to order at 5:35 pm. Members in attendance: Susan Butler, Margot Clarke, Richard Hatfield, Norman Johns, Jody McDaniel, Nora Mullarkey, and Jennifer Walker.

1. Citizen Communication
 - a. No requests to speak were made.
2. Approval of Minutes from March 16 Meeting – Susan Butler, Chair
 - a. Revisions were made to change “rates” to “Cost of Service structure” in agenda item 3.
 - b. Jody McDaniel moved to approve the minutes with revisions, Jennifer Walker seconded the motion, the motion passed 6-0 with Richard Hatfield abstaining.
3. Voting Items
 - i. Discuss and Take Action on the 2009 Drought Contingency Plan
 - a. Daryl Slusher explained that AWU plans to request an extension from TCEQ for the 5-Year Water Conservation Plan because new conservation efforts are being evaluated. AWU does not plan to delay submission of the 2009 Drought Contingency Plan and intends to take it to Council for approval on 4/23/09.
 - b. Rachel Clampffer presented Table 2 (pg 5) of the Drought Contingency Plan. She explained that the chart has been changed to be trigger-based.
 - c. Jennifer Walker asked if the new numbers will comply with LCRA numbers. Rachel Clampffer stated that it will and that the City of Austin ordinance 6-4-72 mentions a more conservative 681,000 acre ft. than the LCRA recommended 600,000 acre ft.
 - d. Sonja Stefaniw stated that the conservation goals are intended to provide flexibility while still meeting LCRA goals and creating a plan that does not need a revision every year.

e. The group requested revisions to Table 2 (revised Table posted below):

	Triggers	Action	Goal	End Conditions
Demand Triggers	260 mgd ^a for 3 consecutive days	City Manager may order Stage 2 ^b Water Restrictions	Reduce water use by 15% of 260 mgd	City Manager ends based on daily supply and demand of water
	270 mgd for one day	City Manager may order Stage 2 ^b Water Restrictions	Reduce water use by 15% of 270 mgd	City Manager ends based on daily supply and demand of water
Supply Triggers	Combined Lake storage less than 900,000 acre-feet	City Manager may order Stage 2 ^b Water Restrictions	Reduce water use by 15%	City Manager ends based on daily supply and demand of water
	Combined Lake storage less than 681,000 ^c acre-feet	City Manager may order Stage 3 ^d Water Restrictions	Reduce water use to levels deemed necessary	City Manager ends based on daily supply and demand of water or the end of supply constraints
Emergency Triggers	As determined by City Manager, system outage, equipment failure, contamination of water source or other emergencies	City Manager may order Stage 3 ^d Water Restrictions	Reduce water use to levels deemed necessary	City Manager ends based on daily supply and demand of water or the end of supply constraints

- f. Jennifer Walker requested that more specificity be included in page 4 of the Plan regarding Water Treatment Plant 4 capacity and referenced recommendations that she provided to staff via email on April 2, 2009.
 - g. Chair Susan Butler acknowledged Bill Bunch of the Save Our Springs Alliance who requested to address the Task Force. He believes that the triggers have been set too high and that they may need to be rolled back.
 - h. Richard Hatfield made a motion to accept the Plan with revisions to Table 2. Margot Clarke seconded the motion. The motion passed unanimously.
- ii. Discuss and Take Action on the 2009 5-Year Conservation Plan
- a. Daryl Slusher reiterated AWU plans to delay the presentation of the Plan until new conservation efforts have been evaluated.
 - b. Nora Mullarkey supported this effort citing that it would be good for the City to have time to examine what conservation efforts are working.
 - c. Nora Mullarkey requested information on how population data is collected. Sonja Stefaniw responded saying that AWU Wholesale and Systems Planning divisions provide this type of data for the utility.
 - d. Jennifer Walker asked why commercial off-peak dates were set for Nov – June. Jody McDaniel suggested that the dates coincide with prevailing weather conditions. Daryl Slusher agreed to look into this issue.
 - e. Jennifer Walker requested that staff review recommendations that she provided via email on April 2, 2009.
 - f. Norman Johns expressed concerns over how the Plan might change if rate structures are altered. He also requested that an explanation of the Infrastructure Leak Index by American Water Works Association (AWWA) on page 5 be included.

- g. Norman Johns suggested that the document might be an opportunity to project what the City could further do. Daryl Slusher stated that the document is not intended to be visionary, but rather, a reporting mechanism to TCEQ.
 - h. The group requested having a visioning work session to allow Task Force members to discuss other measures to conserve water (within acceptable parameters for the group). The group will revisit this discussion and possibly hold a visioning work session in the fall.
- iii. Discuss and Adopt a Regular Meeting Schedule
- a. Rachel Clampffer presented a proposed regular CWCITF meeting schedule.
 - b. Norman Johns recommended moving the December 21 meeting to December 14, the Task Force concurred.
 - c. Rachel Clampffer explained that voting items and agenda items may change and that the group may meet more frequently but the bylaws require at least quarterly meetings. The presented schedule is intended to meet the minimum meeting requirements and provide an opportunity for members and the public to schedule time for the meetings in advance.
 - d. Jody McDaniel moved to accept the schedule as amended. Richard Hatfield seconded the motion. The motion passed unanimously.
4. Staff Reports
- a. There were no staff reports.
5. Adjourn
- a. Richard Hatfield moved to adjourn the meeting. Nora Mullarkey seconded the motion. The meeting adjourned at 7:27 pm

The next regular meeting is scheduled for June 15, 2009 at 5:30 pm in the Waller Creek Center, Room 105.