

Citizens Water Conservation Implementation Task Force

Regular Meeting

Minutes

Monday, March 24, 2008
625 E 10th Street, Room 104

Jennifer Walker called the meeting to order at 5:40 pm. Members in attendance: Susan Butler, Margot Clarke, Norman Johns, Jody McDaniel, Nora Mullarkey, Rusty Osborne, Gene Reagan, Susan Roth, and Jennifer Walker.

- I. Approval of minutes from the February 25th meeting.
 - a. Margot Clarke made a motion to approve the February 25th minutes with the following changes: Section V (a) should be reworded to remove the extra fragment at the end of the paragraph, and Section V (b) the word difficult should be changed to “not effective” and 2002 should be changed to 1992. Jody McDaniel seconded the motion. The minutes were unanimously approved by all attending Task Force members.
- II. Cost-of-service study briefing by Austin Water Utility Finance Division
 - a. This item was postponed until the April meeting.
- III. Discussion and possible recommendation concerning the Citizens Water Conservation Implementation Task Force bylaws
 - a. Susan Roth made a motion to approve the Citizens Water Conservation Implementation Task Force bylaws with the following changes:
 - i. Change the number of at large members from 5 to 6.Jody McDaniel seconded the motion. The bylaws were unanimously approved by all Task Force members in attendance.
- IV. Update from the Citizens Water Conservation Implementation Task Force’s Irrigation Subcommittee
 - a. One of the main issues that the subcommittee is focusing on is the minimum amount of training time needed for the plumbing inspectors to be able to properly inspect newly installed irrigation systems. Subcommittee members stated that they realized a process like this will take time, but they would like to potentially meet with Dan McNabb or other members of the inspection staff to reaffirm the importance of this process and these policies. One question in particular that was raised concerned the amount of training and/or the training process for new hires to the plumbing inspector staff,

since the initial irrigation inspection training from a number of licensed irrigators was completed in January.

- b. Task Force members requested an agenda item be placed on April's agenda to potentially adopt the recommendations of the Task Force's Irrigation Subcommittee.
- c. Task Force members requested a follow up agenda item be placed on April's agenda to get an update on the Evapo-transpiration approval process and rule posting.
- d. A potential future agenda item includes discussion of a technical manual that would be a helpful document in providing guidance for the design of irrigation systems and the inspection of irrigation systems upon installation.

V. Other items

- a. Task Force members requested a standing agenda item be added to the meeting agenda's for Task Force member announcements.

VI. Set time and date of next meeting

- a. April 28th, 2007 at 5:30 in the Waller Creek Center, Room 104.

The meeting was adjourned at 7:35 pm.