



TOILET REBATE PROGRAM MULTIFAMILY PROPERTIES

PROGRAM INFORMATION

The **Toilet Rebate Program** offers a rebate of up to \$200 for the cost of the toilet (tank and bowl only, excluding tax) up to the following maximums, when replacing existing inefficient toilets (installed before 1/1/1996) with certified **WaterSense High Efficiency Toilets**. Look for the WaterSense label. A list of certified toilets can be found at <http://epa.gov/watersense/> or call 974-2199.

If toilet is installed by a Texas-licensed plumber, then the rebate covers both the cost of the toilet and the cost for labor up to the specified maximum rebate amount. *License number and copy of invoice required.*



PROGRAM REQUIREMENTS

- The complex must receive a direct bill from Austin Water Utility or an eligible City-supplied water district.
- Participants must replace all pre-1996 toilets.
- Participants are responsible for installing toilets and destroying old toilets to prevent reuse.
- Retrofit must be completed within 6 months of application submittal.
- Once application is submitted, it cannot be modified. The applicant is responsible for ensuring accuracy of application and invoices prior to submittal.
- You must receive a signed Letter of Intent from Austin Water Utility prior to purchase or removal of toilets.
- All applications are subject to pre- and post-inspections to verify eligibility.
- The rebate does not cover the cost of additional warranties or repairs (retiling, replacement of water lines) related to removal or installation of toilet(s).
- Rebate checks must be issued in the name of the property owner as verified by tax records, the current utility account holder(s), or a third-party designated in the utility's billing system (call 494-9400 to add designees to your utility account).

APPLICATION INSTRUCTIONS

- Complete and submit the **Pre-Approval Form**. If water comes from a City-supplied qualifying water district, attach **copy of water bill** to application.
- A **Pre-Inspection** will be scheduled within two weeks of request for pre-approval.
- Wait for a **Letter of Intent** from the Water Conservation Division **before** purchasing and installing qualifying toilets. Rebates totaling \$52,000 or more are subject to City Council approval before a Letter of Intent can be issued (please note that the Council approval process can take several weeks).
- After installation, submit the **Rebate Application** along with copies of **original sales receipts** (including purchase date, brand, and model number) and **Texas-licensed plumber's invoice** (if applicable). Toilets purchased and installed by a plumber require an itemized invoice separating the tank and bowl costs from the toilet installation labor costs.
- A **Post-Inspection** will be scheduled within three weeks of application submittal. You will receive your rebate check within three to four weeks following a successful post-inspection.
- **Send Pre-Approval Form and Rebate Application to:**

Water Conservation Division
P.O. Box 1088 Austin, TX 78767
Fax: 512-974-654
For questions, call 512-974-2199



TOILET REBATE PROGRAM
MULTIFAMILY PROPERTY REBATE APPLICATION
(PART TWO OF TWO)

APPLICATION INSTRUCTIONS

- Submit this portion of the application **after** receiving a Letter of Intent approving the project and completing installation.
- After installation, submit the **Rebate Application** along with copies of **original sales receipts** (including purchase date, brand, and model number) and **Texas-licensed plumber's invoice** (if applicable). Toilets purchased and installed by a plumber require an itemized invoice separating the tank and bowl costs from the toilet installation labor costs.
- A **Post-Inspection** will be scheduled within three weeks of application submittal. You will receive your rebate check within three to four weeks following a successful post-inspection.
- **Send Application to:** **Water Conservation Division**
P.O. Box 1088 Austin, TX 78767
Fax: 512-974-6548 For questions, call 512-974-2199

PROPERTY INFORMATION

Property Name _____
Installation Address _____ City _____ Zip _____

REBATE INFORMATION

Total # of pre-1996 toilets replaced (rebates requested) _____ Approximate installation date(s) _____
New Toilet Brand _____ Model Number(s) _____
Purchased From _____ Purchase Date _____
Mail rebate check to (*must be property owner, account holder, or utility account designee*):
Name/Business _____
Address _____ City _____ Zip _____
Toilets Installed By (Individual/Company) _____
Plumber's license number (if installed by Texas licensed plumber) _____

CUSTOMER AGREEMENT

We have read and we understand the program requirements as stated in the attached instruction materials. **We have installed the toilets as specified in the application.**

Property Owner/Manager Signature

Print Name

Date

CITY USE ONLY

Inspected: _____ of _____ toilets Inspection Date: _____ Inspector(s): _____

Eligible Rebate Amount: _____ Staff approval: _____ Date: _____

Division approval: _____ Date: _____ Dept approval: _____ Date _____