

**Residential Development Regulation Task Force Meeting  
Friday, March 10, 2006—1:00-3:00 p.m.  
City Hall—Council Chambers**

**Notes & Minutes**

*Meeting began approximately 1:00 p.m*

Task force members:

Chris Allen	<u>  X  </u>	Noah Kennedy	<u>  X  </u>
David Arscott, Co-chair	<u>  X  </u>	Mary Gay Maxwell	<u>  X  </u>
William Burkhardt	<u>  X  </u>	Dennis McDaniel	<u>  X  </u>
Michael Cannatti	<u>  X  </u>	Karen McGraw	<u>  X  </u>
Danette Chimenti	<u>  X  </u>	Terry Mitchell	<u>      </u>
Michael Casias	<u>  X  </u>	Laura Morrison, Co-chair	<u>  X  </u>
Dolores Davis	<u>  X  </u>	Clint Small	<u>  X  </u>
Silver Garza	<u>  X  </u>	Melvin Wrenn	<u>  X  </u>

X = in attendance

Council members and City staff in attendance: Council Member (CM) Brewster McCracken, CM Betty Dunkerley, Marty Terry, Ralph Gohring, Tina Bui

**1. Overview agenda and approve minutes of March 7 meeting  
Laura Morrison – 5 minutes**

*Minutes not approved because not available.*

**2. Using Task Force process flowchart as a guide:**

- **Determine amount and quality of research already on hand**
- **Determine schedule and logistics for completion of Task Force work**

**Laura Morrison/Task Force – 40 minutes**

*Task Force requested that City staff research specific examples of homes submitted by the Task Force to provide information on site development standards for each project (e.g., square footage, lot size, FAR, height, setbacks, impervious cover, building coverage, etc.). Task Force suggested submittal of examples to T. Bui by Tues, March 14. Task Force requested that City staff provide responsive information by Tues, March 21 meeting.*

*Also requested that more City staff review be done of practices in other cities.*

*Future schedule discussed:*

- *Scheduled review of samples on March 21.*
- *New meeting times discussed. Discussion of possibly canceling Tuesday meetings and having longer Friday meetings.*
  - *Immediate meeting schedule as shown below was agreed upon:*

## **Residential Development Regulations Task Force 03.10.06 Meeting Notes & Minutes**

- *Tues, March 21, 7:30 a.m. – 9:30 a.m.*
- *Friday, March 24, 1:30 p.m. – 4:30 p.m.*
- *Friday, March 31, 1:30 p.m. – 4:30 p.m.*
- *Friday, April 7, 1:30 p.m. – 4:30 p.m.*
- *Discussion on Planning Commission consideration by April 25 (Tues) and Council approval on May 4 (Thursday). Possible Task Force completion by April 21 (Friday). Various target dates discussed but no conclusive agreement on those target dates.*
- *Suggestion made that the Task Force produce a report with recommendations.*

### **3. Writing Residential Codes Lee Einsweiler – 20 minutes**

*L. Einsweiler of Duncan and Associates provided suggestions to Task Force and information on his firm's work in other communities (e.g., Durango, CO). Questions asked by Task Force.*

### **4. Data trends in residential development in Austin Ryan Robinson, City Demographer – 20 minutes**

*Presentation did not occur due to R. Robinson's previous scheduling conflict.*

### **5. Task Force Web Site/Electronic Bulletin Board Matt Esquibel – 10 minutes**

*Demonstration of non-City of Austin electronic bulletin board (residentialregs.org) provided by Matt Esquibel, Communications and Technology Management division.*

### **6. Discussion of possible provisions for permanent zoning regulations for residential uses and districts**

### **7. Citizen Input – Up to 5 sign-ups 15 minutes**

### **8. Set agenda for next meeting Laura Morrison/Task Force – 5 minutes**

*Discussion of possible agenda item for March 21 meeting. Items suggested were*

- *Presentation by Ryan Robinson, City Demographer*
- *Presentation by Karen McGraw on available City neighborhood planning tools*
- *Drafting of problem statement*
- *Legal briefing and recommendation on how Law Dept. will codify and/or draft ordinances to reflect Task Force recommendations/direction*
- *Review samples submitted by Task Force to staff*
- *Discussion/Consideration of funding request to Council to hire an outside consultant to help with issue*

***Meeting adjourned approximately 3:00 p.m.***

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## **Residential Development Regulations Task Force 03.10.06 Meeting Notes & Minutes**

### **Task Force Meeting Schedule and Structure**

- Meetings will be held each week Tuesdays, 7:30-9:00 a.m. and Fridays, 1:00-3:00 p.m.
- Co-chairs will rotate chairing meetings
- Staff will take minutes, email to Task Force for review
- Set agenda for next meeting at end of each meeting
- No meetings Spring Break week, March 13-17.

### **Task Force Ground Rules**

- Pagers/cell phones off/silent
- Task Force sits at table together
- One person speak at a time